

December 29, 2009



City Council Committee Report

TO: Mayor & Council

**FR: Barbara A. Manson, Parks Supervisor
Rick Perchuk, Operations Manager**

RE: Anicinabe Park – 2009 Final Report

Background:

Larry Cruikshank completed his first year of a five year contract to maintain Anicinabe Park. The Parks Supervisor met with Larry and Nancy Cruikshank in September, 2009 to discuss the first year of this contract. Larry Cruikshank fulfilled all the terms of the contract in 2009.

The Anicinabe Park Committee (which included Council members) then met in October, 2009 to discuss the final report and concerns that were brought forward. The Committee made the following recommendations concerning these concerns. The recommendation to the Council of the City of Kenora is to accept the 2009 Year End Report. (attached)

Several concerns were raised by the Contractor. Individual reports will be submitted to change specific bylaws. Other changes will be done internally.

BYLAWS TO BE AMENDED:

- 23 Day Stay Rule – requesting change to 28 days.
Separate report will be submitted to amend By-law #32-2009 – Anicinabe Park Agreement.
- No Overnight Parking – Existing City By-law allows for overnight parking.
Separate report will be submitted to amend the Parking Lot Bylaw #66-2006. When the bylaw is amended the Parks Supervisor will post proper signage.
- Boats parking for extended stays at the public docks at Anicinabe. It should be day use only, no overnight parking.
Separate report will be submitted to amend the Public Docking By-law #57-2009.

INTERNAL CHANGES:

- Tree Trimming & Removal – Contractor requesting City pick up trees that are removed or trimmed.
The City of Kenora to pick up the trees that are removed or trimmed.
- Road Maintenance – Roads only graded once this year.
Roads Department to maintain roads as per contract.

- Old Chalet Lane – Road used by local residents but maintenance part of Anicinabe Park budget.
Maintenance of road through Anicinabe Park to Old Chalet Lane to be covered under the Roads Operational Budget.
- An illegal residential lane accesses the park. Lane from residential home has access to the park between two sites – this is a safety concern.
Operations Department to close this lane and allow Contractor to make an additional camp site at this location.
- No revenue to offset the costs of turf maintenance, washroom maintenance, beach maintenance and garbage pick-up in the public beach area.
No changes to be incorporated– part of the Anicinabe Park contract.
- Public parking area – parking area used after Contract is completed and lots of ground garbage is found in this area.
Parks Staff to regularly check this area when they do the rest of the Parks garbage run until the Contractor returns. Also to include this area in the Big Green Clean in the spring.
- Wal-Mart Parking – Wal-Mart is private property; signs are up but not enforced on private property. *Parks Department to put a sign near the entrance of Wal-Mart on Miikana Way to encourage tourists to visit Anicinabe Park.*
- Concerns of liability if main entrance gate is closed from 11 p.m. – 6 a.m. in the event there is an emergency. Contractor also suggested extending the guard rails on Golf Course Road by the entrance to stop vehicles from driving over the curb when the gate is closed.
Parks Supervisor to investigate the usage of a gate card key for guests to have in case there is an emergency. Roads Department to extend the guard rail on Golf Course Road to the entrance of Anicinabe Park to deter illegal entry into the park.
- Street Light at Barbeque Pit – addition of street light at barbeque pit for security reasons after hours.
Parks Supervisor to contact Kenora Hydro to discuss the possibility of erecting a street light at this location.

Budget:

Anicinabe Parks operational budget.

Communication Plan/Notice By-law Requirements:

Operations Manager, Parks Supervisor, Larry Cruikshank – Anicinabe Park Contractor, Roads Supervisor, By-law Enforcement Officer & Facilities Coordinator.

Recommendation:

THAT the Council of the City of Kenora accept the 2009 Year End Report for Anicinabe Park.